

Athletics Waikato-Bay of Plenty – Children’s Section

Minutes of the Annual General Meeting held on 9th June, 2019. Cambridge Clubrooms

Proxy votes: Jo Davidson (Whakatane), Margaret Holcroft (Paeroa)

Meeting opened at: 10.10 with introductions due to some new faces.

PRESENT: Sandra Murray, Louise Young, Andrew Langman, Dave O’Keefe, Joan Rawnsley, Joeline Elliot, Nellie Engels, Margaret Holcroft, Jo Davidson, Rene Otto, Donna Howitt, Berny Koppens, Catherine Came, Ruth Kaiwhata.

CLUBS PRESENT: Cambridge, Te Awamutu, Fairfield, Lake City, Putaruru, Whakatane, Bellevue, Te Aroha, Paeroa, Waihi

APOLOGIES: Peter Blackwood, Otorohanga, Sally Kerr, Greetron., Kelly Albrecht – Lake City. Nick Howitt

“move that the apologies be accepted”

Sandra Murray/Margaret Holcroft

MINUTES OF THE 2018 AGM: deemed a true and accurate record .Sandra Murray/Dave O’Keefe

MATTERS ARISING FROM THE 2018 AGM:

- Election of Gr 12/13 managers to be brought forward to October meeting
- Percentage of costs for IP managers
- Event for tiny tots 3-6 or 3-9. Would be hosted by Frankton and Hinemoa – Neither club was present.
- Gr 12/13 IP team practice sessions
- Steve Rees-Jones as IP Co-ordinator. Jo discussed with Steve. For 2019 season Ruth completed relevant duties.
- Separate account for 14-18IP – requested by Rene Otto
- Funding Applications
- Setting of Relay/Children’s champs fees
- Signatures required for accounts

CORRESPONDENCE IN:

- Email from Fairfield – re remit regarding Relay champs
- Email from Steve Rees-Jones regarding amalgamation of accounts
- Email from Rene Otto with 14-18IP manager nominations

CORRESPONDENCE OUT:

- Meeting minutes and agenda
- Remits to clubs and nominations

“Move to accept the inward correspondence and approve the outward correspondence’

Sandra Murray/ Donna Howitt

REPORTS:

Chairman’s Report:

“move that the Report be adopted”

Sandra Murray/Joan Rawnsley

Colgate Report as attached

IP report

Financial Report:

Financial Report provided by **Steve Rees-Jones, Administrator for AWBOP** and open for discussion.

IP 12/13 Account Summary

Description	Amount
Athlete/Manager contributions	24097.03
Centre subsidy	11080.00
2018 Refund IP	2828.73
Entries/BBQ	892.17
Total Income	38897.93

Less Expenses

Description	Amount
Accom/meals	16278.26
Event Costs	1530.43
Contingency	226.09
Programme	226.09
Team Photo	765.22
Souvenir T-Shirt	913.04
Bus to AKL return	2363.20
Bus in CHC	1565.22
Flights	14107.83
Other expenses	1083.51
Total	39058.89

End balance **160.96**

Notes

1. Small positive balance achieved of \$160.96
2. Expenses overall were in line with the budget, with the exceptions of Air Travel being under budget due to early booking of flights. This compensated for the over budget coach cost to Auckland and some extra other expenses.
3. The increased athlete contribution for 2019 were necessary to offset the reduced manager fees for this year and to avoid a grant application – potential grant funders are required to fund other aspects of the Centre operations for this year.
4. All figures are net of GST.

IP 14/18 Account Summary

Income	
Athlete Contributions	\$5,269.57
Centre contribution	\$1,500.00
Total Income	\$6,769.57

Less Expenses	
Entry	\$500.00
Accommodation	\$2,750.00
Breakfast	\$650.00
Lunch	\$350.00
Dinner	\$400.00
Prize Giving	\$1,125.00
Photos	\$250.00
Other expenses	\$932.53
Van Hire	\$823.38
Total Expenses	\$7,780.91

Balance **-\$1,011.34**

Notes from financial report

1. All figures are Net GST.
2. The loss from this event is mostly attributed to the organiser advising after invoicing that they were operating the event through a non-GST registered entity. Therefore we were not able to claim GST on the major expenses, which would have reduced the deficit to a reasonable \$245.48.
3. Other expenses were slightly over budget, but otherwise the event was in line with budget expectations.

Overall Summary

I am satisfied with the financial operations of the inter-provincial events for 2019. At current contribution rates from the main centre accounts and those participating, these events can continue to operate in a financially neutral manner.

Full accounts for the children's bank accounts will be presented as normal at the Centre AGM and in the annual report released in August.

Discussion on financial report/IP's at meeting: Clarification on the other expenses of \$1083.51 G12/13 IP and \$932.53 for G14/U18 IP teams are required.

The full financial statement from Steve at AWBOP is to be presented and discussed. The IP balance sheet is to be presented at the Centre AGM. This will be discussed at future meeting and any relevant changes can be made.

Future considerations: Two sets of information are required – one to Steve and one to IP manager to see who has paid and the amount.

Recommendations on how to simplify money going into and out of account. Currently a challenging method. Suggestion of possibility of club captain taking responsibility...one invoice per club. Can invoices be made for subs? Who is to manage? Investigate possibility of Steve Rees-Jones taking financial responsibility on creating invoices to keep track of money. It is noted that a lack of communication from the host club made organisation challenging, this related to the G14/U18 IP team.

It is noted that all forms of communication need to be 'flooded' to ensure information is reaching intended targets.

Managers IP fees: Up to 50% of the children total cost. It is noted that some teams charge a 'team fee' to cover managers cost. Possible consideration for future.

It was noted that the 2020 IP's are to be held in Auckland which will mean that costs will be incredibly high.

The percentage for managers is to remain the same as current.

For future IP's the possibility of apply for funding for travel costs needs to be investigated – through community trust (this has to go through AWBOP). Investigations of how a funding application could be approved is to be done – either through AWBOP or an individual – Louise Young.

GENERAL BUSINESS:

1. ELECTION OF OFFICERS

Chairman: Sandra Murray	Fairfield/Paeroa
Minute Secretary: Louise Young	Waihi/Bellevue
Competition Secretary: Sandra Murray	Fairfield/Te Awamutu

All nominations and selection of officers are unanimously for.

It is noted that Lake City has suggested a 2IC to begin to learn the role as succession planning.

Current competition Secretary suggested meeting at a half way point when required.

Selectors - Grade 12-13:	1. Ruth Kaiwata	- Fairfield/Paeroa
	2. Tevita Finau	- Fairfield/Paeroa
	3. Katrina Anderson	- Whakatane/Paeroa

Nomination of Katrina Anderson for Selector G12-13 IPS

Whakatane wishes to nominate Katrina Anderson as one of the Grade 12-13 IPS selectors. Katrina is our Club Captain Children's for our Whakatane Athletic & Harrier Club.

Katrina would bring a wealth of good organisation, good sporting experience and judgement to the job as a former Waikato Magic and Australian provincial side netball player and a children's netball selector. Katrina also has a very talented daughter G11 Lily and younger brother Finn. Lily is an exceptional sprinter and long jumper, with multiple medals last Colgates and TransTasman. Katrina attends a lot of ribbon days, more than myself, Peter Blackwood.

Selectors to get together, share contact details and discuss roles

Managers - Grade 12-13:	1. Ruth Kaiwhata Chief Manager	- Fairfield/Putaruru
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(Note: It is noted that a letter is to be sent to clubs in September seeking nominations for managers which are to include expression of interest, names, resumes etc to be received in writing by September so this information can be sent to clubs for discussion prior to the October meeting, where four candidates will be elected, remainder to be co-opted onto the team by the Chief Manager)

Inter-provincial Co-ordinator:

Selectors - Grade 14, U16, U18:	1. Peter Blackwood	Paeroa/Te Aroha
	2. Rene Otto	Paeroa/Te Aroha
	3. Robin Knowles	Paeroa/Te Aroha

It is noted that a suggestion was made for one more selector from the Bay. Possibly Rena Fossit

Managers - Grade 14, U16, U18:	1. Rene Otto	Whakatane/Cambridge
Usually a mix of male and female	2. Peter Blackwood	Whakatane/Cambridge
	3. Annette Blackwood	Whakatane/Cambridge
	4. Robin Knowles	Whakatane/Cambridge
	5. Samantha Burr	Whakatane/Cambridge

Delegates to WaiBOP Management	1. Sandra Murray	Fairfield/Bellevue
	2. Andrew Langman	Fairfield/Bellevue
	Reserve. Dave O'Keefe	Fairfield/Bellevue
Delegates to ANZ AGM/ClubNet	1. Andrew Langman	Fairfield/Bellevue

2. **REMIT: Altered to be called a recommendation**

REMIT FROM FAIRFIELD ATHLETICS CLUB

Proposal for Fairfield Amateur Athletic Club to take on the organisation of Waikato Bay of Plenty Children's Relay Champs for the upcoming 2 seasons (2019/20 & 2020/21)

Over recent years, but particularly the last season, we are all being increasingly told by those currently running Children's Athletics at the WaiBOP level that our Championship events, and particularly Relay Champs, are at risk of not continuing due to the lack of people stepping up to take over the organisational and officiating roles. As a Club we place a high value on Relay Champs, for several reasons:

- It is the 'Team' aspect of Athletics, encouraging children to value their team-mates and teaching that teamwork can surpass talent alone.
- It requires cooperation, trust, positive encouragement and recognition of each other's strengths.
- It also offers the opportunity for a wider selection of children to experience success at the Championship level than can do so through Individual Champs alone.

Fairfield Amateur Athletic Club therefore propose they will take on, for the next two seasons, the organisational component of holding Relay Champs. This would include planning the event, sourcing the required roles including Referees, Chief Officials, Starters and Photo-finish, and allocating support and functional roles to the attending Clubs. At this stage Sandra Murray has said she will continue with the data entry component.

We envisage that the 'on the day' running of the event would continue as currently, with attending Clubs providing support to the named Official at the 3 field disciplines, each of the relay changes, marshalling etc, and Clubs also providing support in the functional roles of running the day (Set up, BBQ, providing lunch for the Officials etc). We also support the event continuing to alternate between Hamilton and Tauranga to share the burden of travel for Clubs in our region, providing the local Clubs are prepared to continue the traditionally local roles of set up etc.

Fairfield Amateur Athletic Club intends for any profit from the day to remain with WaiBOP Children's Athletics.

Due to the ever-decreasing number of Officials available, appropriately experienced and capable C grade Officials may be used.

The event will continue to be a Championship event.

Teresa Mumby
Secretary
Fairfield Amateur Athletic Club

Response from meeting:

After discussion from those present it was suggested that Fairfield Athletics Club form an organising committee to take on the roles and responsibility of organising the Relay Champs for the 2020 and 2021 season. This is to be trialled. A report is due to the Children's Committee in November about progress with the roster in place with the main roles of Meeting Manager, Referees, Chiefs and Officials for this competition.

Moved by Sandra Murray/Seconded by Dave O'Keefe

All in agreeance.

It is noted that an officials co-ordinator will be required.

3. RIBBON DAY REQUESTS

Final dates for the Ribbon Day calendar to be confirmed after Australia, Athletics NZ and WBoP Seniors have set the Track and Field Calendar

2019

2 nd November	- Whakatane
9 th November	- Bellevue (ribbon day)
16 th November	- Fairfield (50 th Anniversary)
23 rd November	- FREE
30 th November	- Bellevue (Jennings Cup)
30 th November	- Te Awamutu
6 th /7 th /8 th December	- NZ Secondary School Champs
14 th December	- Relay champs Porritt Stadium
29 th /30 th Dec 1 st Jan	- NI Masters

2020

25 th -27 th January	- January Gr14-U18 IP - Porritt Stadium
8 th February	- TeAroha
15 th February	- Tokoroa TBC
22 nd Feb	- Lake City Rotorua
29 th Feb	- Cambridge Pentathlon (Triple Jump Championships at Pentathlon)
7 th March	- Paeroa
14 th March	- Children's Champs
21 st March	- Secondary School Champs (Waikato)
Easter Dates	- Gr 12, 13 IP Auckland
4/5 Apr	- NI Secondary Schools – Porritt Stadium

4. Children's Committee Meeting dates:

13 th Oct 19	- Cambridge
24 th Nov 19	- Rotorua hosted by Lake City – focus on Relay Champs Roster
29 th Feb 20	- Cambridge – after the pentathlon event. Starting at 3pm, focus on Children's Champs roster.
3 rd May 20	- Cambridge - Mid Winter Forum
14 th June 20	- Cambridge - AGM

5. Setting of Fees for Relay Championship, Children's Championship:

Relays (to cover cost of medals) per team entry

Fees set at 2019 AGM:

\$20.00 4 x 100m

\$25.00 medley team

\$15.00 field relay team

(With \$1.00 per athlete per event going to the IP Travel Fund)

Children's Championship

\$5.00 per entry, (\$1.00 from each entry fee to go to the IP Travel Fund)

Programmes: Relay \$3.00

Children's Championship \$5.00

It was moved "to keep the fees at the 2018 prices shown above" Joan Rawnsley/Joelene Elliot

6. Athletics Waikato-Bay of Plenty Centre AGM:

Nominations for Arbitration Panel – Andrew Langman and Joan Rawnsley

Nellie Engels/Donna Howitt

7. Signatories for the Children's Travel Account for IP Teams

Current signatories are: Steve Rees Jones, Sandra Murray and Joan Rawnsley.

Joan Rawnsley is to be removed and Ruth Kaiwhata to be added.

Joan Rawnsley/Nellie Engels

Signatories for the Waikato-Bay of Plenty Children's Athletics Account

Current signatories are: Jo Davidson, Margaret Holcroft and Sandra Murray

It is noted that Jo Davidson and Margaret Holcroft would like to be removed after the Colgate Games profit/monies have been distributed. Review at the 2020 AGM.

Catherine Came/Berny Koppens

8. Gr 12, 13 Inter-provincials

"It was moved to apply for funding from the funding agencies for travel and accommodation assistance when applications are due for the Gr 12, 13 Interprovincial team"

Donna Howitt/Nellie Engels

9. Other matters:

Budget proposal for Colgate Games profit.

a) **BUDGET PROPOSAL FROM COLGATE GAMES FUNDS**

Colgate Games 2019 Budget

The following is a recommendation of the allocation of surplus funds from the 2019 Colgate Games

- a) - that funds are distributed to AWBoP Clubs that assisted both prior to, and during the Games, based on a Tier System according to the manpower and time each club supplied.

Tier 1 = \$3000	Fairfield
Tier 2 = \$2,000	Cambridge, Hinemoa, Bellevue, Te Awamutu, Te Aroha
Tier 3 = \$1000	Whakatane, Lake City, Tokoroa, Hawks, Frankton
Tier 4 = \$600	Tokoroa Blades, Otorohanga, Matamata, Katikati, Morrinsville
Tier 5 = \$400	Greerton, Tauranga Ramblers, Omokoroa, Putararu
Tier 6 = \$ 50	Ngatea, Ohaupo, Orini, Paeroa, Waihi, Papamoa, Taupo, Te Kuiti, Te Puke

- b) - that the balance, after paying clubs, is placed on Term Deposit to benefit the ongoing development and benefit of children's athletics in the WAIBOP region. It is noted that this includes the intention to support future Inter-Provincials.

It is moved "that the above recommendations are adopted"

Catherine Came/Nellie Engels

Clubs are asked to make worthy suggestions for use of the Colgate Funds in the future.

In the past, Colgate Funds have been used for:

- contributions towards the resurfacing of both Porritt and Tauranga tracks,
- purchase of the Children's Athletics trailer and equipment to be used at Ribbon Days and Children's Champs
- purchase of Children's radios, count-down timers
- purchase of laptop computers for Children for the Competition Secretary, and for the Centre
- purchase of a printer for the Competition Secretary

Response to initial budget proposal:

Discussion was held by those present on the proposed budget be re-evaluated and adjusted. After discussion it was agreed to change the figures in the tiers and add a sixth tier for other clubs in the district. Te Aroha club is to be moved to Tier 2 from Tier 3 to reflect time and effort at the Colgate Games and Putararu from Tier 6 to Tier 5.

Tier 1 – from \$1500 to \$3000.

Tier 2 – from \$1000 to \$2000

Tier 3 – from \$500 to \$1000

Tier 4 – from \$300 to \$600

Tier 5 – from \$200 to \$400

Tier 6 - \$50 added

Other discussions: It was noted that a significant amount should go back to the clubs to utilise for those currently involved within the clubs. There needs to be a balance between setting aside money for future centre expenses and required purchases and putting money back into the clubs immediately. It was also noted that there won't be another Colgate Games in our centre for another 7 years and only if the games continue in the current format. Some funds do need to be kept for expenses and new purchases as required. It was also noted that clubs who volunteered at Colgate, were there to support and any money that goes back to clubs is a bonus.

Clubs are required to contact Jo Davidson with details on how/which account and name of account for the appropriate amount to be paid. Louise Young to contact clubs to advise them of this process and amount club will be receiving.

It is noted that Fairfield club has discussed and decided to donate \$100 from their Colgate profit to each of the clubs on Tier 6 to give a financial boost and some extra support. This donation will be greatly received and appreciated. Should these clubs from Tier 6 not contact Jo then the money we go back to the Fairfield Club.

b) Amalgamation proposal from Steve Rees-Jones

As discussed, I have a proposal for consideration at your mid-winter forum. This is designed to be something to think about and there is no problem if the meeting decides it is not a direction that it wants to go in.

It is suggested that the Children's Committee considers closing the separate BNZ Children's account and brings the Children's related transaction under the main centre BNZ account using our existing unused sub account. This is suggested as I have noted this year there have been many transactions going back and forth between the separate accounts and this would be unnecessary if the banking was brought closer together. This would also give continuity of a single set of signatories for all accounts, reducing any extra burden on children's committee volunteers of having to be involved in day to day financial transactions. At this stage, this is something to be considered by the mid-winter forum and it should there be any interest in taking this route it would need to be discussed at Management Committee level also. Should the Children's Committee not wish to take this option then it won't be taken any further as it not something that would ever be imposed on your committee.

Regards Steve Rees-Jones

Response to request from Steve Rees Jones for amalgamation of accounts;

After discussion at meeting from all present, the centre will decline the offer to amalgamate accounts. This is due to the Children's Committee ensuring control of their own finances, as well as what may happen in the Management Committee move to a board structure.

Louise Young will notify Steve Rees Jones of this decision.

10. Joan Rawnsley made mention of thanks to Jo Davidson, Sandra Murray and Margaret Holcroft for all of the hard work and hours contributed to ensure the success of the Colgate Games. Thanks was echoed by all present.

11. It was noted that members from the Children's Committee will be attending the AWBOP Special Meeting which is set for June 24th.

12. It is noted that Andrew Langman will report back to the Children's Committee after the Athletics New Zealand AGM, and the children's club meeting after the Club Connect conference.

13. After the meeting in October, those involved with Inter Provincials are to meet to discuss the process and future organisation.

Meeting closed:

Secretary

CHAIRPERSON'S REPORT 2018-2019

Registrations for the 2018-2019 season show there were 2408 athletes registered from 30 clubs; this is an increase of 160 from last season. We have seen an increase in Lake City registrations and Morrinsville appears to have gained a resurgence of members which is wonderful to see. Last year I commented on clubs that may not have been registering under 5's, which seems to have improved this year, so thank you clubs for this. I believe Athletics New Zealand were monitoring the registrations for this past season, however I haven't read or heard if there were any issues in this area.

Ribbon Days were held by Whakatane, Fairfield, Te Awamutu, Tokoroa, Te Aroha, and Paeroa, along with Cambridge holding a Pentathlon. Due to bad weather Lake City and Bellevue/Greerton were unable to hold their Ribbon Days. We continue to thank these clubs for providing this inter-club competition for our children, the officials and volunteers who assist on the day along with the many hours of preparation that goes into planning these days. In the reports that were provided after these Ribbon Days it appears that we continue to have a positive culture around our Ribbon Days, which is greatly appreciated by all those who provide us with their time to officiate. It is appreciated that you have continued to use the signage we have that reminds parents and everyone attending the event that we are volunteers. Thank you again to all the officials and volunteers that stepped forward to ensure these days run as smoothly as they do.

It was decided to drop our Levy Incentive Scheme as it was creating extra work and the resignation of Margaret as Secretary also contributed to our decision. I'm unsure if there was any feedback from parents or athletes, questioning where these vouchers were, which I believe supports the decision we made to dis-continue with this scheme.

In December we held our **Relay Championships** at Tauranga which saw 10 clubs attend. This year we decided to combine the Triple Jump along with the Walks which only saw a few athletes take the opportunity to participate. We possibly didn't advise athletes in a timely manner these changes for Triple Jump so should be considered when looking at the calendar for the 2019/2020 season at this meeting. Unfortunately we had issues finding officials, especially starters. Thankfully I was able to contact some older starters with the assistance of Margaret Holcroft and the Bay Clubs to ensure we had this area filled. This was the first opportunity for the children to use the new track in Tauranga and we enjoyed being back on that side of the centre for Championship events.

We had the opportunity to hold the **Colgate Games** on the 4, 5, 6 January which turned out to be an amazing event, with wonderful comments coming through the facebook. We also received positive feedback from Athletics New Zealand who informed us the feedback from Colgate was they thought the event was 'brilliant.' As we were the first centre to hold the Colgate Games after the demise of NZCAA we were very apprehensive as to how it would go. Thankfully we had Margaret Holcroft as our Secretary, who ensured all boxes were ticked. Margaret also organised the officials and runners with support from Joan Rawnsley and Heather O'Hagan, where again we found ourselves struggling to find starters. Fortunately we were able to call upon two from the South Island with support from a couple in this area. I personally believe that without Margaret's input and time spent these games wouldn't have run as smoothly as they did. There is a Colgate Report provided for this meeting which will be tabled and discussed. For these games to continue in the future I feel Athletics New Zealand need to be more supportive of the LOC, especially those LOC's who may not have the knowledge or support that we did. We will be writing a report where I'm sure all areas that went well or concerns that arose will be documented.

Waikato/BOP Children's Championships was held at Porritt Stadium 16th March which saw 415 competitors this year from 23 clubs throughout the Waikato/Bay of Plenty area. Due to the lack of support at Children's level meant I (Sandra Murray) had to organise the Officials, enter the athletes and basically ensure everything was ready for the day. This took quite a bit of organising and when the team managers gathered for their meeting I didn't

hesitate in telling them as it was. If some clubs or people don't stand up this coming season I foresee Relay Champs and Children's Champs struggling to continue. There are always opportunities for people to up skill or learn new skills that will support us to ensure these championship events continue.

Waikato-Bay of Plenty G14 – U18 Inter-Provincial Competition was held in January 2019, at Palmerston North, with the event possibly being held in our area for 2020. A committee has been formed and planning is underway. The G12/13 Interprovincial team travelled to Christchurch at Easter with a full team. Thank you to Ruth Kaiwhata and her team of selectors/managers for the hard work they were involved with to ensure our province was represented at this event.

Administration: As delegates for the Children's Committee, Andrew Langman and Sandra Murray attended AWBoP Management Meetings on a regular basis. Meetings were held at Cambridge and should other members from the Children's section wish to attend they are most welcome to. There is a Special General Meeting being held at Cambridge 7.30pm, 24th June as the centre considers the option of forming a "Board." Please feel free to attend this meeting as we look at how the WBOP Centre will look as we move forward in the sport. Athletics New Zealand will be holding their Club Connect and AGM in Wellington, 3rd August. They have also advised that they will be holding a Special Meeting for Children's Delegates on the 4th August. Andrew Langman will be travelling to Wellington to attend these meetings and will feedback to us at our October meeting the outcomes from these 3 meetings.

I have enjoyed the opportunity of being Chairperson for the Children's Committee this year and would like to thank Louise Young, the Waikato Athletics Development Advisor, who stepped up to be the Minute Secretary. She has worked alongside Stephen Rees-Jones and myself, to ensure information is going out to the clubs. I also thank Stephen Rees –Jones who took on the responsibility of organising the G12/13 Inter-provincial travels along with the budgeting and financial aspects for these athletes. I hope to meet with Stephen and Louise through winter so we can establish more clearly the roles we have to ensure that WBOP Children's continues in a positive form. I continued to be the Competitions Secretary, with the weeks leading up to our two big Competition events being always busy periods entering all the names into all the events and getting the programmes ready. I would like to thank Alison Busby who assists me in this role and would appreciate it if there is anyone else who would like to learn this role for the coming season, as I can't guarantee how much longer I will continue with this role.

A big thank you goes out to all those who continue to support children's athletics, especially at club level. The future of children's Athletics in the Waikato-Bay of Plenty region relies on people stepping forward as volunteers, learning to coach children at club level, to officiate and to take up the reigns at Committee level. We will go into the 2019/2020 season with possibly more changes occurring should the centre form a Board. It continues to be important to that we encourage our families to take up these opportunities as the future of children's athletics hangs in the balance and their involvement is necessary to ensure we continue to provide a strong front for Children's Athletics.

Sandra Murray
Chairperson

Colgate Games 2019 Report

The Colgate Games were held at Porritt Stadium, Hamilton on 4-6 January 2019.

Committee:

Chairperson:	Sandra Murray
Secretary:	Margaret Holcroft
Treasurer:	Jo Davidson
Media, Communications:	Sally Kerr

Committee Members: Andrew Langman, Donna Howitt, Nic Howitt, Ruth Kaiwhata, Berny Koppens, Dave O’Keeffe

Planning commenced some 18 months prior with the booking of the grounds. The New Zealand Children’s Athletic Association (NZCAA) Colgate Planning Template was used as a guideline along with a detailed checklist formulated by Denise Taylor for the 2012 Colgate Games in Tauranga. With the dissolving of NZCAA in August 2018, reporting lines changed to Athletic New Zealand (ANZ) – this proved challenging at times as ANZ staff were unfamiliar with the Colgate Games organisational requirements.

Parking – the main carpark was reserved for Officials, buses and disabled parking, with a drop-off zone for clubs and individuals to unload cars close to the grounds. Public parking was provided on the Number 4 ground, entry off Tramway Road – this required a Traffic Management plan, thanks to Evolution Traffic Management staff for assisting with the traffic flow.

Security – a security firm was hired to patrol the grounds day and night during the Games; and an extended family group also patrolled the parking areas as a fundraiser (along with monitoring and cleaning the toilets).

Entry Gates – a roster was sent out to AWBoP clubs with more than 5 athletes competing, to provide manpower to cover the Entry Gates for public entry, most clubs were happy to assist. Thank you to Hinemoa Club who covered the main gate from the Public Carpark for the whole weekend.

Set up and Take Down – many thanks to the Fairfield Club who provided the bulk of helpers for this huge task.

We were blessed with three days of fine weather which enabled the Games to run smoothly and there did not appear to be any major issues during the Games.

The St John ambulance service attended 35 people for minor issues (majority were athletes) and two physios in attendance covered the usual strains and provided strapping services.

Officials and Volunteers

Despite a request to AWBoP Children’s Clubs some two years prior of the need for members to step forward for Officials training, only a few did so, and we relied on other Centres to help provide senior officials to chief events. However, local clubs assisted by providing manpower to help at events – thank you to Fairfield, Te Aroha, Te Awamutu, Lake City, Cambridge, Hinemoa and Tokoroa Clubs.

Many thanks to Heather O’Hagan and Joan Rawnsley for formulating the officials’ roster.

Volunteers for the Glowormz were made up of older children who had competed at Colgate Games in the past, both from the Waikato and Bay of Plenty area and from other Centres, all ably lead by Ashleigh Sando.

A request to Volunteering Waikato drew a good response – volunteers helped with set-up of the grounds on Thursday, assisted with catering for officials and were part of the Glowormz team.

Souvenirs

The key souvenir for any Colgate Games is the Games Tee-shirt.

A design incorporating both the Waikato and Bay of Plenty region was approved by the AWBoP Children’s Clubs Committee, and then sent to Colgate-Palmolive for final approval. Unfortunately a request was made for significant changes to the original design – the new design only showed aspects of Hamilton and Mt Te Aroha, and no reference to the Bay. With the deadline for manufacturing of the shirts now overdue, the changes had to be made without full Children’s Clubs approval, and it was noted that the Clubs were not happy with the final design. The sale price was also increased to \$30 to meet the increased cost of freight due to missing the earlier deadline and to match the price being charged by the South Island Colgate Games.

A point to remember for future Committees is the tee-shirt design shape – our original shirt was a fitted shape and the ordered sizes was based on this. With missing the original deadline, we also had to change the style to a looser fitting style but we failed to change the size order to reflect this. We therefore sold out of the small sizes quickly and were left with larger sizes at end of competition. ANZ requested all Colgate branded souvenir stocks on hand to be sold, without ordering further stock. All souvenir spike bags, hats and caps were sold out before the Games commenced, with pens the only stock item left to sell during the Games.

Many thanks to the Bellevue Club who ran the Souvenir sales – they were especially busy on Thursday pm; selling souvenirs, programmes and three day gate passes.

Entries

1388 individual entries were received from 90 clubs, including 11 South Island Clubs, 3 clubs from Australia and 25 Waikato-Bay of Plenty Clubs.

Many thanks to Bryce Watt, a former NZCAA Competitions Committee member, who managed to enter all the entries and format the programme in a 12 day period to meet the programme printing deadline.

Budget

The main sponsor for the Games continued to be Colgate-Palmolive.

Successful funding was received from Hamilton City Council, New Zealand Community Trust (to cover marquee and portaloos hire), Glenice and John Gallagher Foundation.

The Cancer Society supplied sunscreen and stands which was well received by the public, the Committee chose to continue supplying sunscreen for the remainder of the weekend once the donated supply ran out.

Clubs were approached seeking sponsorship from Clubs or individuals within clubs – this proved a successful option with stationary items donated by Paper Plus Rotorua and various clubs and individuals; security fencing charges covered by Central Rent-a-Fence and Da-Silva Builders; Attwoods for disposable catering items, cleaning products and other items and use of their van during the Games; Oxford Pies for food products used for officials catering; Fonterra – drinks for the club packs; Nanric Road – monetary donation; CSC for the hire of photocopiers; Smith Power for UPS back-up power systems; MainFreight for the loan of the barbeque; Bullswool Farm and Nature Park for vouchers to their Farm.

Once all the invoices were paid, the 2019 Colgate Games made an approximate profit of \$45,000.

The 2019 Colgate Games Organising Committee now seeks approval of the AWBoP Children's Committee at the AGM, to distribute the proceeds as follows:

- that funds are distributed to AWBoP Clubs that assisted both prior to and during the Games, based on a Tier System according to the manpower and time each club supplied.
- that the balance, after paying clubs, is placed on Term Deposit to benefit the ongoing development of children's athletics in the WAIBOP region.

To all the hard working committee who have put in many, many hours in the lead up to, and after, the Colgate Games, a very big thank you. The smiling faces of many happy athletes and their supporting families made the effort all worthwhile.

Margaret Holcroft
Secretary
2019 Colgate Games Organising Committee
