

ATHLETICS WAIKATO-BAY of PLENTY Inc ~ MANAGEMENT COMMITTEE MEETING
Cambridge on Monday 30th April 2018

MINUTES

PRESENT: Murray Green (Chair), Mhyre Oman, Kerry Hill, Malcolm Taylor, Kelly Diprose, Alan McDonald, Andrew Langman, Margaret Holcroft, Sandra Murray, Marion Clarke, Marcia Petley, Heather O'Hagan, Steve Rees-Jones

APOLOGIES: Murray Clarkson

MINUTES of PREVIOUS MEETING were approved

Matter Arising:

- It was noted that an existing speaker was located and could be used for starting races.
- The Hammer Throw competitor split at the WBOP Champs worked perfectly.
- Mhyre reported that the new results computer is working well.
- WEL Trust application for administrator salary was declined on the basis that they do not fund salaries, though this situation may have changed in the last funding round. It was noted that provision for future expenditure (reserves policy) will be required to enable the Centre to secure ongoing funding. Steve reported that as it stands the Centre can operate in a financially secure manner without trust funding.

CORRESPONDENCE

Inwards:

- Funding application WEL Energy Trust (administrator salary) declined
- Confirmation from Whakatane that they will host WBOP XC at Te Teko racecourse
- Quotes from potential new WBOP medal supplier
- Confirmation of final balance from ANZ for NZTF 2018 Championships

Outwards:

- Winter booklets
- Congratulations letters to Commonwealth Games athletes

Arising from correspondence:

- Steve reported that the Centre will have a surplus of around \$16,000 (figures still yet to be finalised) from the 2018 NZ Track and Field Championships. In addition, \$12,000 was contributed to equipment in the event budget. The surplus has allowed the Centre to upgrade and replace equipment without major financial losses. A survey will be sent from ANZ to competitors for feedback about the event.

- New medal artwork and samples were presented to the meeting. Cost has been confirmed as \$2.70 plus GST, a significant saving over our current supplier with a higher quality product. A preferred design was also selected for the medal.

FINANCE

- UDC term deposit reinvested for 2 years (\$25,000)
- The following accounts were approved: \$119 Myhre Oman (Office software for results computer), \$400 Margaret Holcroft (Incentive scheme), \$96 Margaret Holcroft (Petrol to NZCAA Easter executive).

February 2018 Accounts paid

Sport Waikato (Rent) \$306.67; Eftpos NZ (hire) \$70.67; IRD (PAYE) \$312.00; Orix (car lease) \$408.33; Paja Products (PV) \$9232.63; ANZ (Eftpos) \$20.00; Hamilton CC (Porritt hire) \$180; Wilson Contracting (throws cages) \$5675.14; Kerry Hill (salary) \$1727.27; Steve Rees-Jones (salary) \$1768.00; Kerry Hill (expenses) \$464.12; Margaret Holcroft (expenses) \$400; Hart Sport \$361.40 (Throws equip); Heather O'Hagan (NZ TF expenses) \$178.00; Diprose-Miller (Xero) \$63.25; Margaret Holcroft (stationary) \$17.00; Papamoa (registrations refund) \$15.00; IRD (GST) \$241.12; Sport Waikato (ticket awards) \$95.00; Heather O'Hagan (NZTF expenses) \$275.40;

March 2018 Accounts paid

Sport Waikato (rent) \$306.67; Eftpos NZ (Hire) \$70.67; Orix (car lease) \$408.33; Hamilton Wanderers (NZTF Hire clubrooms) \$1150.00; Jeannette Vedder-Price (scales) \$439.70; Athletics NZ (relay entries) \$675.00; Hamilton CC (Porritt hire NZTF) \$990.00; IRD (PAYE) \$312.00; ANZ (Eftpos) \$20.00; Kerry Hill (salary) \$1727.27; Hart Sport (Equipment) \$187.00; Office Max (Printer Cartridge) \$127.39; Bunnings (paint) \$65.79; Steve Rees-Jones (salary) \$1768.00; Eftpos NZ (fees) \$130.52; Carousel Catering (NZTF) \$10,675; P&B Auto Electrical (Cart batteries) \$2072.85; Alan McDonald (NZTF expenses) \$1344.51; Doug Taylor (Results Computer) \$1272.58; Hamilton City Hawks \$1200 (NZTF Sound system); Wendy Fox-Turnbull (starters equip) \$165.46; Dianne Rodger (NZTF Expenses) \$153.33; Jeannette Vedder-Price (NZTF Expenses) \$152.00; Heather O'Hagan (NZTF Expenses) \$87.50; Ashley Taylor (Battery) \$69.90; Diprose-Miller \$63.25; Mhyre Oman (NZTF Expenses) \$48.00; Bunnings (Paint) \$54.79; Jeannette Vedder-Price (Tubes) \$20.10; Bell Engineering (Starters Stand) \$230.00; The Computer Guy (Wind Gauge) \$388.20; Shane Harris (NZTF Expenses) \$1578.57; Murray Green (NZTF Expenses) \$489.60; The Computer Guy (NZTF Troubleshooting) \$413.30; Cambridge \$180.00 (Clubroom Hire); Murray Green (Engraving) \$38.50; John Tylden (NZ TF Expenses) \$842.19; Rotary (NZ TF personnel) \$600.00;

REPORTS (see separately): Children (Sandra Murray)

- Concern was expressed by Kelly that only 35 WBOP athletes attended the Grade 12/13 Inter-Provincials, especially when there were a number of North Island Secondary Schools medallists who did not attend. There was also concern that athletes were not being asked to attend the event and that managers were appointed at late notice. It was reported that getting a full team has been a struggle for some time, but it was worse this season. Issues identified were clubs not pushing the event, athletes not being willing to travel and winter sports programmes encroaching into the latter part of the track and field season. It was also noted the NISS event and the Inter-Provincials were only a week apart, so costs to families may have been an issue. Andrew confirmed that only 3 or 4 athletes from Cambridge were interested in the event from 25 eligible athletes at the club. It was reported that other Centres are also having similar issues and this will be looked at during the upcoming mid-winter forum on 6th May. Alan is to speak with Sandra prior to the 6th May about strategies that may assist.
- Alan reported that there are ongoing plans for coach development programmes with more specific details to be available shortly.

GENERAL BUSINESS

- It was agreed to renew the Sports House Tenancy for one more year on the same terms as the previous year. It was noted that there will be some uncertainty after 2020 as to where Sport Waikato will be located.
- Margaret Holcroft confirmed that she will be stepping down as AWBOP Children's secretary after ten years in the role. It was noted that she currently looks after the Children's trailer and equipment, which will need to be relocated. There may be some space at Porritt Stadium for the equipment in the area currently used for hurdle storage. The Children's Committee is to consider if the trailer is still required as it is no longer used often.
- Health and Safety. It was noted that from the season's incident reports a major issue is still people encroaching onto competition areas and safety around the throws areas. Taping off the Centre field at Porritt has helped, but it is difficult to keep people out of these areas at Tauranga. Heather has worked on a draft safety document for the practice throws circle at Porritt and signage on the cage would be desirable. The discus cage at Porritt has been upgraded as required.
- Registrations 2017/18 season. The drop in registered athletes for the last season was acknowledged. A large contribution to this was the situation in Rotorua where Sulphur City was formed and then ceased to operate. The declines in athletes from Lake City and Sulphur City account for almost all of the overall WBOP region decline for the year. Issues that may have led to declines in a few clubs across the region were discussed by the meeting. Opinion was also expressed that open events have impacted on registered athlete numbers (e.g. Parkrun). It was also stated in discussion that diversity and change may be needed in the events offered by clubs and the Centre and in how they operate in order to become more attractive to athletes
- Strategic planning update. Another meeting was held around AWBOP strategic planning and also in attendance at the meeting was Hamish Grey (CEO of Athletics NZ) in order to establish whether our strategy was aligned with theirs. It was established that ANZ have plans for development officers

across the country and useful discussions were held on that subject. It would appear that the AWBOP area would be included in their plans for development officers and that there may be some funding attached to it. Some revision has been made to the AWBOP proposed development officer role. It was noted by Kerry that a lot of coach education is done in the off season (winter) as it avoids competition periods, so the role would need to be all year round. Any decision to go to a board structure is separate to the employment of someone in the development officer role. Any decision regarding a board could be in possible by the AGM.

- Tokoroa Club update. Murray updated the meeting regarding the Tokoroa Athletic and Harrier Club and the personnel issues that have occurred. Murray has spoken to ANZ who can get involved if required. Murray is to continue to liaise with the club to try and resolve the issues. Members of the club rejected a mediation meeting.
- AGM Date was decided as Sunday 26th August, Midday at the Matamata club (to be confirmed with venue).
- It was confirmed that the road walk is likely to be held on the same day as the NZ road race champs and will also be at St. Peters School after a likely suitable 1 km loop was identified.
- It was noted that there is a shortage of out of stadia officials, with low numbers available locally for the NZ Secondary School XC Champs in Taupo on 16th/17th June.
- Rene Otto has raised that WBOP singlets are not large enough for some athletes at the 14/18 Inter-Provincials. It was requested that Rene should provide the appropriate chest sizes, so that it can be identified what is required next time singlets are ordered.
- It was decided that a letter should be sent to WBOP Secondary Schools Athletics requesting that they allow athletes to use both the Centre and Schools WBOP singlets or that they switch to the Centre black backed one. This should save costs for athletes.
- Andrew enquired about the key for full access to Porritt stadium equipment for Cambridge club. It was stated that a similar deal to other clubs would be available with season access of around \$400/\$500.
- Andrew passed on a request for the Centre to support a proposal to include the under 16 grade at NZ Track and Field Championships. This was declined as it was felt that it would not be possible to timetable the extra events and thus the proposal was not practical.

NEXT MEETING:

- Monday 25th June at Cambridge Clubrooms.

REPORTS

Our season came to a conclusion with the Children's Championships being held at Porritt Stadium on the 17th March. Originally this event was to be held at Tauranga with everyone looking forward to using the new track. Unfortunately the timeframe for the track to be completed was becoming very close to our event's date, so we made a decision before entries closed, to move it to Hamilton. This allowed families to either withdraw their entries or decide to attend the event at the new venue. Thankfully it was the correct option as the Tauranga track was not completed. This year we had a fine day and all events were able to be run, with 22 clubs attending on the day. We again struggled to fill the official's positions from within the children's sector, calling on the senior section of officials with Wendy Fox-Turnbull and Brian Evison stepping up as our starters.

Our G12/13 IP team of 35 children competed at Inglewood over Easter and finished the completion in 5th place with Ollie Morton-Farrelly receiving an individual award for 3rd on points in their age group. The number of team managers accompanying the team was short and the selection processes will be matters that to be discussed at our mid-winter forum.

Margaret Holcroft and I travelled to New Plymouth for the NZ Children's Easter Executive Meeting. During this meeting a discussion was raised around the number of Centres that weren't able to compete with a full team of 44 children of which WBoP was one of those Centres. The Children's Competition Committee will discuss the possibility of Centres sending up to 44 children but the points system only using 8 athletes for scoring team points.

We again had the opportunity to man the gates for NZ Track and Field in March with the roster system working more effectively this year as parents and children were eager to come on board. The money raised will go towards supporting the G12/13 IP team that will be travelling to Christchurch in Easter 2019. Again we greatly appreciated the opportunity that was given to us over the 2 years we held this event to fundraise for our children.

I'm wondering if Alan MacDonald has managed to prepare his draft for volunteers/coaching development that was mentioned last year. This is an area that would encourage more of our parents to become involved with the coaching aspect if there was an opportunity for them to get some training.

The 2019 Colgate Games will be held in Hamilton on the weekend of the 4, 5 and 6 January with a LOC having held 3 meetings and the organising is coming into place. We have 8 members with Margaret Holcroft as Secretary, Jo Davidson as Treasurer and Sandra Murray as Chairperson. Our concern for this event is around officials and the lack of them within our region. Heather O'Hagan is hoping to run courses through winter with clubs providing members to attend. Then with the idea that as we go into the 2018/2019 season these new officials will attend Ribbon Days and use their new found experience to officiate building on their knowledge. Another concept is that each club chooses an event that they run each Ribbon Day and when Colgate's arrives they are used at these events. This is something we will discuss at Mid-Winter forum as well.

We will be holding our Mid-winter forum meeting on the 6th May at Cambridge with our AGM on the 10th June.

Sandra Murray
Chairperson WBoP Children's Committee