

ATHLETICS WAIKATO-BAY of PLENTY Inc ~ MANAGEMENT COMMITTEE MEETING
Matamata on Monday 30th November 2015

MINUTES

PRESENT: Murray Green (chair), Joan Rawnsley, Graeme McCabe, Malcolm Taylor, Paula Cole, Heather O'Hagan, Margaret Holcroft, Criss Strange, Steve Rees-Jones

APOLOGIES: Mhyre Oman, Ashley Taylor, Alan McDonald, Murray Clarkson, Jeanette Vedder-Price, Bruce Clarke, Marion Clarke

MINUTES of PREVIOUS MEETING were approved

MATTERS ARISING

- HCC have installed the signs at Porritt Stadium and are looking at the installation of an extra barrier arm to prevent training on the inside lanes.

CORRESPONDENCE

Inwards:

- Resignation of Glenn Sexton from his positions within AWBOP.
- Letter from ANZ responding to concerns about club affiliation process.
- Porritt Stadium Surveyor's certificate.
- Email from ANZ president Henry Tudor asking for support in ensuring all athletes are registered this year.
- \$3,750 Grant from The Lion Foundation towards Sports Force.
- A complaint letter from Danny Vellenoweth regarding an official at the Putaruru Bell meeting.
- A letter from Chris Williams in response to the letter sent to him about training at Porritt Stadium during events.

Outwards:

- Summer/Children's Handbooks to clubs.
- Letter of condolence to family of Murray Savage.

- Letter of support to ANZ for an application to Kiwisport Waikato regional fund to implement Get, Set, Go and Run, Jump, Throw programmes in Waihi region.
- Letter to Danny Vellenoweth responding to his complaint from the Putaruru Bell.
- Letter to Chris Williams regarding training at Porritt Stadium during events.

Issues arising

- It was confirmed that a survey was done on 29th October of Porritt Stadium and all throwing areas met the correct specifications.
- The correspondence received from and sent to Danny Vellenoweth and Chris Williams as listed above was circulated and discussed by the meeting. Issues surrounding athletes training at Porritt Stadium during events were discussed and the Management Committee approved and sanctioned the actions that the Chairman had taken on behalf of Athletics Waikato-Bay of Plenty in response. It was confirmed that the responses had been referred to the arbitration panel and the sub-committee appointed last year to deal with urgent business between Management Meetings. It was confirmed that the administrator should reply to the latest correspondence from Chris Williams by email.
- It was approved that the Centre constitution should be updated regarding having uniforms for clubs formally approved by the Centre.

FINANCE

Accounts from May to October 2015 have been circulated previously

The following accounts were approved for payment:

- \$95.40 Jeannette Vedder-Price (Tyres/Tubes/Valve repairs)
- \$72.57 Alan McDonald (Trailer Mot/Rego)
- \$22.97 Alan McDonald (Shot Put stop board fasteners)
- \$260.47 Heather O'Hagan (Paper/Cartridges/envelopes)

Accounts Paid October 2015

- \$11.50 – Emblems (engraving)
- \$50.23 – Bunnings (paint)
- \$207.49 – Tauranga Ramblers
- \$322.00 – PGG Wrightson (Plifix)
- \$513.13 – Graham Walker Builders (maintenance LJ/SP)
- \$752.10 – Smiths Sports (TF Incentive)
- \$1022.21 – Sport BOP (Coachforce)
- \$1050 – Hart Sport (Starting caps)
- \$4312.50 – Sport Waikato (Sports Force)
- \$30.00 – St. John's Matamata (Hall Hire)
- \$644.00 – Barrie Jennings NZYFS (Kiwisport Kick Start delivery)
- \$1310.00 total – Expense Allowances 2014/15
- \$1022.21 – Sport BOP (Coachforce)

Accounts Paid November 2015

- \$34.50 – Office Max (Paper)
 - \$50.23 – Bunnings (Paint)
 - \$220.00 – Sue Addison (Elastics)
 - \$300.00 – Tauranga Millennium Track Trust (Season Equipment hire)
 - \$450.00 – ANZ (RJT Manuals)
 - \$1022.22 – Sport BOP (Coachforce)
- The meeting approved a grant application to be made to WEL Trust for \$5,000 towards the Sports Force officer salary.

REPORTS (see separately): *Road and Cross Country (M. Taylor); Children (M. Holcroft); Officials (H.O'Hagan); Track and Field (M. Green); Sports Force (A.McDonald)*

Track and Field

In addition to the report, the significant contribution of Mhyre Oman to the running of the Putaruru Bell was noted.

It was also noted that some clubs had not yet affiliated to Athletics New Zealand and that this can be chased up with clubs by the administrator. It was confirmed the Kawerau will be not be affiliating this year.

GENERAL BUSINESS

- The Centre Track and Field Health and Safety Plan was formally approved by the meeting. Copies of the plan are to be available at both Porritt and Tauranga Domain.

A discussion then ensued regarding health and safety and in particular in throwing events. The meeting acknowledged the accident that happened at the North Island Masters Championship and the need to prevent such an incident happening again. A card of condolence is to be sent out by the administrator. Various methods of preventing such accidents were discussed as was the importance of safe procedures during practice for events. The importance of safety briefings were also spoken about.

An incident report log is to be sent to the administrator who will then circulate it to clubs. This log will also be available at both Porritt and Tauranga Domain. The importance of recording incidents was recognised by the meeting to prevent further accidents. It was agreed that completed incident report logs would be sent to the administrator and can be assessed whether they need urgent action via sub-committee or could wait for Management Committee action. The need to inform the local council of incidents was also discussed. It was further suggested that Health and Safety documents could be hosted on the Centre website.

- An update on registrations was given to the meeting by the administrator. Current figures suggest that registrations have increased this year particularly in the children's age groups. It was noted that particularly grade 14 has seen a substantial increase. Previously circulated figures indicated that at the time of the meeting registrations for grade 5 and above were 286 ahead of last year, though it is acknowledged that there are large numbers of registrations this time of year which can create difficulty with last year comparisons.

- Joan Rawnsley was appointed to the sub-committee that can deal with urgent business that arises between Management meetings. Glenn Sexton and Bruce Fleming have now left that Committee.
- Crop tops as part of Grade 14 to Under 18 Inter-provincials uniform was discussed. It was confirmed that no tops are available at the current time. Paula Cole agreed to investigate the issue and report back on obtaining such items.
- The winding up of Mount Maunganui club was discussed. Bruce Habgood will be going to the club's old container and to check if any equipment in there is useable. This may be offered to the local college. There is also around \$1000 in the club's account, which can be transferred to the Centre and held as funds for any future Mount Maunganui club.

NEXT MEETING: confirmed as Monday 15th February 2016, in Cambridge (booking to be confirmed), the subsequent meeting is to be Monday 18th April 2016.

Confirmed.....

Date.....

REPORTS

ROAD AND CROSS COUNTRY

Hamilton City Hawks were the most successful club from Waikato Bay of Plenty at the New Zealand Road Running Relay Championships on 3rd October 2015 at Takahe –Akoroa Relay. They had two seconds in Masters Men 50 and Masters Women, third Masters Men, 5th Senior Women and B Grade and 11th C Grade. Lake City were placed 3rd in the Masters Women, 5th Masters Men and 6th in both Senior Women and Masters Men 60. Tauranga Ramblers were second with their only team in the Masters Men 60.

Toi's Challenge was held on 22nd November 2015 with stiff completion from Non Sanctioned events at Rotorua and Tauranga (2). Tois had 203 individuals completed the event plus 50 teams.

The next sanctioned event will be Mount Maunganui King & Queen of the Mountain on 26th December 2015.

It is with regret that Glenn Sexton of Hamilton City Hawks has stood down from all Waikato Bay of Plenty management responsibilities.

Malcolm Taylor

CHILDREN

The summer athletics season for the Children's Clubs is well underway. The following clubs have hosted Ribbon Days: Whakatane, Matamata, Lake City, Bellevue/Greerton and Te Awamutu.

Whakatane held their Ribbon day the first weekend after Term four commenced, just as clubs were starting back again. Weather was fine with 120 athletes competing as well as 20 Tiny tots (2-4 yrs) and more athletes from outside clubs attending this year. It was noted that some events were not run as per children's competition ruling i.e. long jump off the white board for 7 and up rather than the metre board until the age of 12, and no discus cages – a safety concern. Also there was a lack of qualified officials at many of the events, parents stepping in and learning as they go, hopefully this may encourage them to attend officiating courses.

Matamata held their Ribbon day in fine weather. A few athletes presented to the ribbon day when their clubs had not yet affiliated to ANZ; rather than penalise the children and say they were unable to compete, emails were sent to those clubs to remind them of their requirements – they have since affiliated. Uniform compliance remains an issue and an email was sent to all clubs to address the matter with all athletes and parents at their club nights.

The Bellevue/Greerton Ribbon Day was followed by a Senior Track and Field meet and a few of the events were combined for both children and seniors i.e. hurdles, walk. The idea was to have children's officials stay to help as officials at the senior's events – I have not had feedback on how successful this was.

Lake City Ribbon Day was also held in fine weather with 238 athletes attending. As suggested by the Referee, Mike Burkinshaw, clubs hosting Ribbon Days may need to provide official instruction or information guidelines for the field events as prompts for those running that event to ensure such areas as correct measurements are carried out.

Jennings Cup was held on 21 November – a closed competition for the Bay of Plenty Clubs.

Te Awamutu ribbon Day – report awaited.

Cambridge is holding a Pentathlon competition instead of a Ribbon Day, 7-9yr olds have four events in the morning (long jump, discus, 100m, 200m) and the 10-14 yr olds with five events after lunch (discus, shot put, long jump, 200m, 800m). Tiny tots have separate events in the morning as well. The event requires pre-entry so it will be interesting to see how many turn up on the day without having entered beforehand. Colgate entries close on 30 November, all clubs affiliated to ANZ have been sent their passwords to access the on-line entry system.

The Children's Relay Champs are being held on 12 December at Porritt Stadium, planning for this continues – of concern is the lack of experienced officials comfortable to run relay changes.

Gr 14-U18 NI Interprovincial competition is being held in Hamilton on 30 January, invitations have been sent out to the NI Centres along with a request for officials. Accommodation is at the Waikato University with prize giving and dinner also at the University at the end of the competition day.

Margaret Holcroft
Secretary
AWBoP Children's Committee

OFFICIALS

I had 3 training session planned for Tauranga in October/November, but unfortunately had to cancel the first 2 due to lack of response. A throws session went ahead on Sunday 15th November at Tauranga, with 6 attendees. Excellent results were achieved by all, and we have seen one of these at Porritt- Genelle Vanderschantz, ex-athlete. She was not put off by the pouring rain!

Some of the problems around numbers probably lie in the communication with the clubs. The low numbers of officials at the Open Meets held so far are a real concern- we are lucky if we make double figures. The programmes have been altered slightly some days- a trifle over ambitious in the number of field events scheduled. The presence of Julia Ratcliffe means that the hammer crew needs stacked with graded officials to ensure that the requirement for ratifying records is met. This means that other events will be short staffed.

We are perilously close to not being able to offer a meaningful programme to our athletes. Thank you to those who have turned out so far, especially in the pouring rain on 21st November for the first of the joint meets with Auckland. We were grateful to the Auckland officials who travelled down to assist. The next joint meet is in Auckland on December 12th- let's reciprocate by having officials travel north. Heavy commitments to weekend activities (not only athletics) will make it difficult to schedule any further training days during the summer season. The only possibility is Sunday 24th January.

I have discussed with Chris Williams assisting the new Tokoroa Club with training during the winter months.

Heather O'Hagan,
Official's Co-ordinator.

TRACK AND FIELD

The season got off to a good start with over sixty athletes taking part. Over the first five weeks the number of athletes who have participated is over 130, most of whom are registered, and this does not include the Auckland athletes.

Incentive Scheme

So far 10 athletes have won prize packs with the assistance of Jim Young from Smiths Sports Shoes and Asics. The winners have been Emma Walker, William Sinclair, Annabelle Cadogen, Ian Clarke, Arden Mason, Ruben Clinton, Amber Brown, Conor Tristram, Amber Hope and Blair Pennell. Remember athletes must be registered and wearing club uniform to be in the draw. One athlete has competed in all five rounds and 15 have entered four so they are well on their way to the 8 events necessary for the final draw.

Putaruru Bell

This year was won by Hamilton City Hawks with 158 points from Frankton 138, Hinemoa 127, Ramblers 68 and Te Awamutu 60. We have a few issues to resolve around this event, specifically are U16 eligible and is 7 the appropriate number of team members. Although we have 5 teams only two had full teams. We did allow U16's.

Dual Meet

Despite inclement weather this proved most successful with more than 60 athletes venturing south to take up the challenge of our WaiBOP athletes and the puddles. WaiBOP won the first round 606 points to 555. Let's hope we get a good number for the return round on 12 December, even though that is the week after NZ Sec Schools.

Training During Meetings

This continues to be an issue for both Club nights and Open Meets. At the Putaruru Bell meeting we had a situation with Chris Williams continuing to Coach his athletes on the track 30 minutes after the event had started. I asked him to cease and he eventually did but I wasn't aware that he had already been asked by JVP, even before he started. Unfortunately an incident arose between one of his athlete's parents, his young son and JVP which resulted in a letter of complaint. We have replied to the complaint apologising but also pointing out that the problem should never have arisen because they should not have been there. I have also written to Chris Williams pointing out the rules for ground use and asking him not to do it again.

Officials

Heathers comments are noted re lack of officials. It is a problem not easily fixed. I do encourage Officials to drag in parents/bystanders to help wherever necessary. To date people have been coming forward. When setting the programs we may have been a tad ambitious with the number of events. It is a fine line between too many and too few. Do athletes come for one event or are they more likely to attend if there are two or three possible events? Does the program need to be longer or do people want to get in and out in a couple of hours? Food for thought maybe!

Murray Green

Chairman Track & Field Committee.

SPORTSFORCE

The past 2 months is the busiest time of the year with high demand from Primary Schools and club, also. AWBoP in conjunction with Sport Waikato undertook the annual review of the SportsForce role. The current contract ends April 2016 and it will know later in December if the funding for the position will continue beyond this time

I feel it appropriate to comment that I could achieve much more for clubs if they could encourage more volunteers to take part in training sessions and also look at up skilling those who have attended previous courses. It was pleasing that some clubs took the opportunity to train and upskill before the season started.

COURSES DELIVERED

RUN JUMP THROW

SCHOOLS: 10 deliveries into 15 schools-72 teachers

CLUBS: 16 deliveries into 9 clubs 52 volunteers

GET SET GO TEACHER PD

SCHOOLS: Silverdale School 13 teachers from 5 schools

CLUBS: GSG Club coach course Rotorua. Matamata x2, Taupo x2, Lake City x2, Frankton x1, Cambridge x2, Hinemoa x 2

SECONDARY SCHOOL PE PD: 3 courses, 15 schools 27 teachers

GET SET GO

8 CLUBS are currently either in their first or second year running GSG with support from ANZ. In the New Year ANZ will finalise how this program can be rolled out to more clubs along with the new resource.