

ATHLETICS WAIKATO-BAY of PLENTY Inc ~ MANAGEMENT COMMITTEE MEETING
Cambridge on Monday 29th October 2018 7:30pm

MINUTES

PRESENT: Murray Green, Jeannette Vedder-Price, Heather O'Hagan, Malcolm Taylor, Criss Strange, Sandra Murray, Kerry Hill, Mhyre Oman, Dianne Rodger, Andrew Langman, Louise Young, Steve Rees-Jones

APOLOGIES: Margaret Holcroft, Alan McDonald, Bruce Solomon

MINUTES of PREVIOUS MEETING were approved

Matter Arising:

- Bay Trust approved \$10,000 p.a. for three years funding for the Coach Force programme
- Athletics New Zealand will cover any losses from the Colgate Games and are now involved in the event organisation
- It has been agreed that NZ Children's athletics will be run by Athletics New Zealand after the dissolution of the NZCAA.
- New radios have been bought for Porritt.

CORRESPONDENCE

Inwards:

- Grant for \$12,500 from Trust Waikato for administrator salary
- Grant of \$5,900 from NZCT for Colgate Games
- Letter from Te Aroha regarding registration system concerns.
- Confirmation from Sport BOP of continued Bay Trust funding for Coach Force role (though at reduced amount of \$10,000 p.a.)
- Email correspondence from Greerton Club over failure to stage Jennings Cup.

It was noted that the Jennings Cup is an event run by the Western Bay of Plenty Clubs and is usually run on the same day as the Te Awamutu Ribbon Day. An organising meeting was called and only one club attended, subsequently the event has been cancelled and Sandra Had contacted Greerton to inform them of this and to state that if the event was wanted next year they need to attend the winter forum and make a request for it to be staged.

Outwards:

- Summer Handbook
- Children's Handbook
- Porritt Stadium bookings 2018/19 season
- Insurance policy renewal
- Age flashes

FINANCE

- Travel and Expense allowances were agreed as circulated prior to the meeting with one amendment to the school gear hire allowance (currently paid to Jeannette Vedder-Price) which will be increased to \$400.
- Expenses claim approved – Heather O'Hagan \$155.60 Stationary/printing
- New wind gauges have been ordered to replace the stolen ones

August 2018 Accounts paid

Sport Waikato \$306.67 (office fees), Eftpos \$70.67 (rental), \$312 IRD (PAYE), Orix \$408.33 (car lease), NZ XC Subsidies \$700, Emblems \$17.95 (engraving), ANZ \$20 (eftpos), Diprose-Miller \$63.25 (Xero), Kerry Hill \$1727 (Coachforce), Trio \$851 (singlets), Steve Rees-Jones \$1768 (salary), Emblems \$14.38 (awards), ACC \$221.86 (workplace cover), IRD \$1774.27 (GST), Medals Plus \$3593.75 (50% Deposit medals),

September 2018 Accounts paid

Sport Waikato \$306.67 (office fees), Eftpos \$70.67 (rental), \$312 IRD (PAYE), Orix \$408.33 (car lease), Sandra Murray \$340 (expenses), Matamata Club \$400 (AGM), ANZ \$20 (eftpos), Whakatane \$756.18 (WBOP XC expenses) Diprose-Miller \$63.25 (Xero), Kerry Hill \$1727 (Coachforce), Kerry Hill \$980.23 (Coachforce expenses), PB Auto Electrical \$738.88 (cart), Steve Rees-Jones \$1768 (salary), Emblems \$14.38 (awards), ACC \$221.86 (workplace cover), IRD \$1774.27 (GST), Medals Plus \$3593.75 (50% Deposit medals), NZ Roads Subsidies \$2000, Anita Sutherland \$288 (NZCAA expenses), Hamilton Hawks \$298 (WBOP Roads timing), Any Audio Visual \$1569 (radios),

REPORTS (see separately): Officials (Heather O'Hagan).

- Heather noted that she has no more time prior to the Colgate Games to run officials training courses.
- Brian Evison will run a starter's course at Fairfield on Saturday.
- Reminders have gone out for officials at the Colgate Games and indications are there will be a lack of senior officials.
- There is concern about the official's requirements for National Permit Meetings and AWBOP is struggling to fulfil those requirements. Heather needs to know in advance of athletes who may be

attempting records/qualifying performances, to arrange appropriate officials. This is particularly true of Auckland throwers. It was agreed that Steve would write to ANZ to request that all Centres/Athletes are made aware of the official's requirements for National Permit Meetings with a view to them being changed. Steve would also phone Auckland Centre to identify any issues they may be having with this.

GENERAL BUSINESS

- Health and Safety: There is no backstop on the shot put area at Porritt. A suggestion was made for inner tubes filled with sand to be used as a removable barrier. The meeting was asked to consider what solution should be employed.
- North Island Champs. Last year's programme will be the basis for the event. ANZ have also requested that we hold an U18 team competition in conjunction with the event, this will be declined. A final programme will be sorted out by Criss and Steve and then published. Entry fees are also to be determined.
- A proposed cooperation agreement between ANZ and AWBOP has been sent by Hamish Grey. This is to be circulated to Management for consideration. It was noted that Auckland have already signed such an agreement with ANZ.
- Due to recent criminal events at Porritt, Steve is to write formally to HCC requesting that security cameras be installed at the stadium.
- Online entries were discussed due to the problem of athletes turning up right before their event expecting to compete. At this stage it was felt that it may not be worthwhile, but this can be reviewed at the end of the season. The 30 min entry cut-off is now to be rigorously enforced and this information is to be sent to clubs and advertised.
- Waihi Uniform changes were approved by Children's Committee.
- Children's Committee have approved the purchase of a new laptop which will be arranged by Steve (liaising with Sport Waikato).
- A Centre financial reserves policy was circulated at the meeting and approved.
- The new Waikato Development Advisor, Louise Young was introduced to the meeting.

NEXT MEETING:

- Tuesday 29th January, 7:30pm Cambridge.

REPORTS

OFFICIALS

Training session for officials held Whakatane, Sunday 22nd July, at Edgecumbe College for Jumps and Throws. 12 attendees including Murray Clarkson and Fay Riley assisting. 1 sat and passed B throws (Brenda Davis). I have so far received 4 C jumps papers from the Edgecumbe College group, 3 (2 existing throws C and 1 new) passed, and 1 did not. There are more papers to come from that group.

Cambridge Sunday 29th July, Out of Stadia with Fay and Murray again assisting. 1 new sat and passed C, 2 existing sat and passed C, and one more is to sit B when the revised exam paper is available.

Hamilton Sunday 12th August for track. 10 new officials all passed, 1 existing extending gradings with a pass, and 1 existing for a refresher. Unfortunately, Wendy Fox-Turnbull was not able to attend the track walk to discuss starts, but she did a session with a small group the following week.

Hamilton Sunday 9th September Jumps and throws. 5 of the new track officials attended plus 3 new, 1 existing extending gradings, and 1 for a refresher. I am still waiting on some of the papers from this session, but so far all have passed what they sat.

Tauranga Sunday 7th October Track. Jack and Lynette Lochhead came along to the track walk to discuss starts, plus the experienced John Tylden, Ray Young, Malcolm Taylor and Garth Holder assisted. 3 new officials passed C grade and 2 previous officials returning to assist at competition after a break. Again not all papers have been received.

Tauranga Sunday 14th October Jumps and throws. Again the experience of Ray Young, John Tylden, Malcolm Taylor and Garth Holder helped. Two of the new ones from the previous week attended, plus one of the former officials and 2 new. One very experienced track official took jumps and throws C papers home.

I have had a request from Fairfield for a starters session and have asked Brian Evison if he can assist with this, as Wendy is not available until just before Christmas.

I have no more training session planned at this point. I do not have any spare time before the Colgate Games, but would be able to add something in Jan/Feb if a club requested it.

I have several times circulated the WBOP officials regarding the Colgate Games in Hamilton, and responses have been trickling in. The gaps at the upper level of meeting management are a huge concern, with many of the very experienced regulars not being available.

I attended a meeting at Athletics NZ on Sat 29th September with a small group to discuss the issues around officiating- mainly how to increase the numbers. The big push is to increase the numbers of C graders, hoping that some will carry on to higher levels. Some more practical training was discussed, but how we could achieve this in the WBOP region is difficult given the area to cover, and the time available to those with the experience required. The discussion also included finding assistants for the current ROE's to ensure continuity. I can't put forward any suggestions for the WBOP at this stage unfortunately.

The discussion around the Porritt Classic programme etc has been brought to a head by Oceania talking about Level 1 and 2 competitions in the region and where the Classic would fit into this. The only reason we managed the field events last season is because the pole vault did not take place.

On 20th October I received a communication from Trevor Spittle (sent to the ROE's) regarding the proposed National Permit Meets and the requirements of these from an officiating point of view. This is to allow our athletes to have performances recognised for qualification to major international competitions. For this to happen the competitions these performances have been achieved at must have been registered with Athletics NZ as IAAF National Permit Meets, and the results submitted in a consistent way. Part of this requires that the officials present be the same as those required for National Record in the relevant event. These are as follows:

Meeting Manager, Technical Manager A grade

Track Referee, Starter A grade , Chief Photo Finish B, plus minimum 3 others - A, B or C

Field

Referees at least 2 to rotate around A grade

Chiefs B on each event

Plus minimum 3 others - A, B or C on each event

Walks and Out of Stadia as well to National Champs standard.

This we can't achieve on a regular basis for track and field comps (plus walks). We have currently 3 A graded in all three needed - Track, Jumps and Throws (Ray Young, George Caddie and Heather O'Hagan) plus Mhyre Oman who acts as secretary. We have several with 1 or 2 A gradings as well, but none of these have both Jumps and Throws to act as referee over all field events.

The Technical Manager position is also a huge concern.

Unfortunately this is not just a WBOP problem.

Heather O'Hagan,
Officials Educator.

COACHFORCE



CoachForce Athletics, Sport B.O.P. Report for August to October 2018

- Conducted Run Jump Throw Courses in Tauranga x2 (hosted by Bethlehem College & Pongakawa Primary), Rotorua x3, (Westbrooke Primary, Western Heights Primary, Otongo Primary), 113 coaches in total
- Attended Coach Development Planning meeting with NSO (Emily Nolan) at Sport BOP
- Held CoachForce Forward Planning meetings with RSO supervisor, Ray Young (x 2)

- Attended regional school sports coordinator meetings in Rotorua and Tauranga with the view to promoting our coaching opportunities to teachers
- Met with Lake City, Kelly Albrecht, re setting dates to conduct coaching sessions to develop their club volunteers
- Met with Grant Unkovich re input into Rotorua coaching
- Met with Greerton Club (Julie Marriner) re coaching developments there
- Attended meeting with Athletics NZ staff (Stephanie Biggs and Catherine O’Sullivan) with Bellevue Club re planning how to revamp club nights and coaching, incorporating Get Set Go and Run Jump Throw
- Hosted Athletics NZ Jumps clinic in Tauranga with visiting coaches, Regan Standing and Terry Lomax – coaches from Taupo, Rotorua, Whakatane, Tauranga
- Met with Athletics NZ RJT manager, Stephanie Biggs in Rotorua – who observed and filmed a Run Jump Throw course there same day
- Met Tony Rogers re coaching opportunities and pathways for BOP distance runners who go to Hamilton for study
- Several meetings with Bethlehem College and Primary re establishing an athletics academy there, which started with over 70 primary athletes – conducted sessions at the school to upskill parent helpers in school time
- Conducted Coaching Camps for BOP Development Squad/parent/coaches, arranged presentations and guest coaches - Junior Squad x 2, Senior Squad x 1 (Sundays)
- Attended the AIMS Games cross country and met with several coaches
- Attended Athletics NZ Youth Development & Hurdles seminar at Avantidome, presented by Dan Pfaff (US), distributed notes to BOP coaches
- Hosted Wanganui Collegiate for one week in Tauranga, arranging nutrition presentation from notes were made and distributed to BOP coaches and athletic development squads
- Attended x 2 presentations by Australian sports psychologist, Wayne Goldsmith, and prepared reports to send out to BOP coaches
- Attended Athletics NZ national 400m training camp in Christchurch – report prepared for distribution to BOP coaches
- Prepared notes, and distributed to BOP coaches database, from conferences and presentations I have attended locally and overseas (my own expense) in recent times
- Prepared annual report for CoachForce role and attended centre AGM, Matamata

- Several Administration Courses re reporting procedures (“Coaching Passport”) at Sport BOP

Kerry Hill

CoachForce, Sport B.O.P/Athletics WaikBOP