

ATHLETICS WAIKATO-BAY of PLENTY Inc ~ MANAGEMENT COMMITTEE MEETING
Cambridge on Tuesday 29th January 2019 7:30pm

MINUTES

PRESENT: Murray Green (Chair), Alan McDonald, Kerry Hill, Murray Clarkson, Andrew Langman, George Caddie, Malcolm Taylor, Heather O'Hagan, Sandra Murray, Louise Young, Steve Rees-Jones

APOLOGIES: Kelly Diprose, Mhyre Oman

MINUTES of PREVIOUS MEETING were approved.

MATTERS ARISING

- The stolen wind gauges were recovered in Putaruru shortly after the purchase of replacement wind gauges. This means that the stolen gauges could not be claimed for on insurance. One of the spare wind gauges has been sent to Tauranga.
- The cooperation agreement with Athletics NZ has been signed. It was noted that AWBOP can opt out at any time.

CORRESPONDENCE

Inwards:

- Response from Athletics NZ regarding official's numbers
- Athletics NZ correspondence regarding regional development officers
- Invitation from Athletics Auckland to John Walker Junior Mile
- Winter season WBOP referee's reports
- Confirmation from Athletics NZ of outstanding payment to be made to AWBOP after NZCAA dissolution of \$4,321.94 (includes payment related to the 2018 inter-provincial event in Taranaki)
- Membership fees 2019/2020 from Athletics NZ
- New Championships medals
- AWBOP team manager/staff shirts
- Ashley Taylor medal engraved for presentation

Outwards:

- AWBOP/ANZ cooperation agreement
- Insurance renewal
- Medals for AWBOP Mountain and 3K Championships
- Letter to Athletics NZ regarding concerns about burdens of hosting National Permit Meetings

- It was explained to the meeting that the Porritt Classic has been granted tier 1 status on a trial basis for 2019. This means that the event will not be paying any extra fees (including delegate fees) for 2019. This has also avoided the greater official's requirements.

FINANCE

- It was resolved to apply to Trust Waikato for \$30,000 towards employee salaries (Administrator and Waikato Athletics Development Advisor).
- Payment of \$29.58 to Frank Holcroft for gear shed supplies was approved.

October 2018 Accounts paid

Sport Waikato \$306.67 (rent); Eftpos \$70.67 (Eftpos fees); Inland Revenue \$312 (Paye); Athletics NZ \$2156 (age flashes); Orix \$408.33 (car lease); Direct Group \$698.28 (officials shirts); AWBOP NZ road Champs subsidies \$100; ANZ \$20 (eftpos fee); Kerry Hill \$1727.27 (coachforce); Steve Rees-Jones \$1768 (salary); Diprose-Miller \$63.25 (Xero); Athletics NZ \$75 (age flashes); Sport Waikato \$103.50 (Gazebo cleaning from NZ Road Champs).

November 2018 Accounts paid

Sport Waikato \$306.67 (rent); Eftpos \$70.67 (Eftpos fees); Inland Revenue \$312 (Paye); Orix \$408.33 (car lease); Medals Plus \$3593.75 (medals); X-Site \$2153.49 (Marquees deposit Colgate Games); ANZ \$20 (eftpos fee); Crombie-Lockwood \$2844.97 (Insurance); Kerry Hill \$1727.27 (coachforce); Louise Young \$1651.26 (salary) Steve Rees-Jones \$1768.78 (salary); Diprose-Miller \$63.25 (Xero); Athletics NZ \$75 (age flashes); Expense Allowances \$1100; Athletics NZ \$116.25 (age flashes); Paice Engineering \$176.65 (brackets); Sport Waikato \$276 (IT Support Louise Young); Sport Waikato \$554.30 (Laptop Louise Young); Canterbury Sports Wear \$665 (Team Manager/Staff tops); Doug Taylor \$8589.66 (wind gauges); PB Tech \$1547.90 (Children's Laptop); Crombie-Lockwood \$604.24 (extra insurance vehicle).

December 2018 Accounts paid

Sport Waikato \$306.67 (rent); Eftpos \$70.67 (Eftpos fees); Inland Revenue \$927.16 (Paye/kiwisaver etc.); Crombie-Lockwood \$25.17 (insurance payment to correct error); Orix \$408.33 (car lease); Louise Young \$1651.26 (salary); Steve Rees-Jones \$32.48 (trailer rego); Emblems \$58.19 (Ash Taylor Medal); ANZ \$20 (eftpos fee); Dianne Rodger \$85.99 (Toner); K Paasgaard \$464.51 (equipment); Hamilton City Council \$3420 (season Porritt hire); Air NZ \$2600 (IP flight deposit); Kerry Hill \$1727.27 (coachforce); Steve Rees-Jones \$1706.38 (salary); K Paasgaard \$39.91 (equipment); Sandra Murray \$156 (printing); F Price and Son \$349.26 (Padlocks); Diprose-Miller \$69.00 (Xero); Fleet Partners \$756.47 (car lease); Tauranga City Council \$390 (track hire); BNZ \$5.00 (bank fee); K Bradley \$179 (coaching-Kiwisport); X-Site \$5744.71 (Colgate marquees); Diprose-Miller \$69.00 (Xero); Crombie-Lockwood \$195.42 (extra insurance Colgate stock).

REPORTS (see separately): Kerry Hill (Coach Force); Heather O'Hagan (Officials); Sandra Murray (Children)
Coachforce

- Kerry noted the increased numbers in registered athletes at the Lake City Club. This has been widely attributed to the work of their children's convenor, Kelly Albrecht.

Officials

- It was confirmed that Jeannette Vedder-Price had broken her collar bone in a fall at the Colgate Games. It was noted that more key sets are needed for Porritt Stadium, so others can gain full access. It was noted that Secondary Schools athletics days are imminent, and others may be required to assist Jeannette with those events.

Children

- The Cambridge Pentathlon should be noted on the appended Children's report. Colgate Games affairs will be tidied up in March.

Waikato Athletics Development

- Louise reported that she will become busier over the next 6-8 weeks after a quiet period over Christmas. She hopes to run another coaching course in a few weeks.

GENERAL BUSINESS

- **Health and Safety** – the injury to Jeannette was noted and the incident report will be sent to Steve.
- **Winter Events update**
 - Redwoods Relays won't take place in 2019, being put into recess for a year.
 - A new sanctioned event is to take place in April – the Sun to Surf Half Marathon from Whakatane to Ohope.
 - WBOP Cross Country is likely to be at Tauhara Park (Hamilton), subject to inspection of proposed course by host club, Hamilton City Hawks.
 - No Club has offered to host the WBOP Roads Champs. A potential course at Wintec is to be investigated, with the event run by AWBOP rather than a host club.
- **Coach Developer Course** – It was agreed that AWBOP will fund Kerry and Louise to attend the 3-day course to be held in May.
- It was discussed that Athletics NZ are proposing to fund regional development officers. More details will be obtained in a meeting with Hamish Meacham on Friday. This may assist in the funding of both Louise's and Kerry's roles.

- Murray gave an update on the summer season:

Murray requested an update on attendances at Summer open meetings (Steve to provide). Sam Tanner's strong performances at the Classic Meetings were noted including a victory over Nick Willis in the 800m at the Capital Classic and a NZ U19 record in the 1500 (3.43.01). Also noted were ex-WBOP athlete Katherine Camp's 800m performances and Leah Belfield (Te Awamutu) being part of a 4 x 100m relay team achieving a World Universities qualifying time.

- NZ Track and Field Championships team managers are to be Murray Green and Paula Cole with assistance from John Tylden.
- A reminder is to be sent out by Steve that to receive a NZ TF Champs subsidy, athletes must compete on the WBOP TF Champs. A request for assistance from clubs at the event is also to be included.
- Alan updated the meeting that he is chasing up on catch fencing for the shot area. The hammer cage repairs are to take place later this week.
- A laser measure has been purchased. Auckland's EDM system can be available for the Porritt Classic, but it needs an external power source to be used.
- The javelin runway is in poor condition, with repairs likely to be required.
- New AWBOP team manager/staff polo shirts and Championship medals were shown to the meeting.

NEXT MEETING:

- Monday 15th April, 7:30pm Cambridge.

REPORTS

COACHFORCE



CoachForce Athletics, Sport B.O.P.

Report for November – December 2018

Activities conducted through the months above :

- Met with Gareth Hyett of Tauranga Boys College re planning a strategy for developing athletics at the school early in 2019
- Conducted a sprint clinic in Tauranga December 13 for the three local clubs, 18 athletes, 14 parents
- Conducted a weekend clinic in Rotorua for Lake City, covering most events, 35 athletes, 12 parents
- Conducted a throws clinic at Greerton club for 12 parents
- Conducted a sprints clinic for Bellevue club, 9 parents and 16 athletes
- Conducted a sprints clinic in Whakatane, December, for 16 athletes and 8 parents
- Conducted six athletics clinics, in school time, for Bethlehem College Primary, 75 children, 7 parent helpers assisting teachers – precursor to them starting an athletics academy there in secondary. Seven parents have also formed a committee there.
- Conducted a RJT session for Parafed, in Rotorua, Dec 5, hosted by Dave MacCalman, 9 coaches, 12 athletes
- Mentored several coaches and parents from Whakatane, Tauranga at jumps, sprints, and throws, middle distance, hurdles, at competitions at Porritt Stadium, Tauranga Domain, Whakatane Domain. Also assisted three BOP coaches at NZ Secondary Schools Champs in Dunedin in December.
- Mentored a relays clinic for three Tauranga clubs, Dec 6, conducted by my two athletes who ran relays at the 2016 World Champs in Poland
- Attended all the primary school regional championships conducted by Sport BOP in Whakatane, Rotorua and Tauranga, liaising with teachers re furthering our advice and courses
- Attended Council meeting with three Tauranga clubs, and three adjacent sports to Tauranga Domain, regarding facility and parking usage – and the increasing demands on the spaces by event organisers, e.g. music festivals, rugby, etc.
- Distributed several pages of coaching notes for coaches in Taupo, Whakatane.
- Arranged printing of 400 Run Jump Throw certificates as we have put over 200 parents/teachers through this course in the past six months

Kerry Hill

Sport BOP Athletics CoachForce

OFFICIALS

Officials report for Management, 29th Jan 2019.

I have not held any more training sessions. I have had some inquiries but have no time to do any more until the end of the summer season. I will be contacting those I know are interested when sessions are planned.

Thank you to those that assisted at the Tauranga Twilight meeting. The entries were down a bit, but we still need the same number of officials regardless.

A big thank you to all those that turned out for the Colgate Games. 3 days of hard work in the sun.

I had written to Hamish Grey about my concerns around official's numbers and the need for more A graders present to meet the requirements of the permit meet system. With the help of Auckland officials, I hope to be able to meet these requirements for the Porritt Classic but it is not an easy task.

Condolences from the officials fraternity to Ray Young on the death of his brother Rob.

Heather O'Hagan.

CHILDRENS

Children's Report to Management January 2019

Waikato/BOP Children's have been very busy since the season commenced in October 2018. There have been Ribbon Days held by clubs in Whakatane, Te Awamutu, Fairfield and Lake City were going to hold one but due to the weather had to be cancelled. In December we also held our Relay Championships which saw 10 clubs attend. This year we decided to combine the Triple Jump along with the Walks which only saw a few athletes take the opportunity to participate. Unfortunately we had issues finding officials, especially starters. Thankfully I was able to contact some older starters with the assistance of Margaret Holcroft and Bay Clubs to ensure we had this area was filled. This was the first opportunity for the children to use the new track in Tauranga and we enjoyed being back on that side for Championship events.

We had the opportunity to hold the Colgate Games on the 4, 5, 6 January which turned out to be an amazing event, with wonderful comments coming through the facebook. We also received positive feedback from Athletics New Zealand which informed us the feedback from Colgate was they thought the event was 'brillant.' As we were the first centre to hold the Colgate Games after the demise of NZCAA we were very apprehensive as to how it would go. Thankfully we had Margaret Holcroft as our Secretary, who ensured all boxes were ticked. Margaret also organised the officials and runners with support from Joan Rawnsley and Heather O'Hagan, where again we find ourselves struggling to find starters. Fortunately we were able to call upon two from the South Island with support from a couple in this area. I personally believe that without Margaret's input and time spent these games wouldn't have run as smoothly as they did. We won't know the financial situation from these games until all invoices are in and we have discussion with Athletics New Zealand around who pays for what. For these games to continue in the future I feel Athletics New Zealand need to be more supportive of the LOC, especially those LOC's who

may not have the knowledge or support that we did. We will be writing a report where I'm sure all areas that went well or concerns that arose will be documented.

As we go into the second part of the season there will be Ribbon Days in Te Aroha, Tokoroa, Bellevue/Greerton and Paeroa. We will be holding our Children's Championships at Porritt Stadium on Saturday 16th March. As clubs were involved with the Colgate Games we are hoping that what they learnt over these three days will encourage them to look at official courses and be prepared to step up a little more going forward.

Louise Young, the Waikato Athletics Development Advisor, has stepped up to be the Minute Secretary and will work alongside Stephen Rees-Jones to ensure information is going out to the clubs. I thank you taking on this responsibility, it is greatly appreciated. There will be a meeting between these two and myself (Sandra Murray) to see how this will all work going forward. With regards to the 12/13 Interprovincial team we will need to discuss the finances so that the information regarding the cost can be sent to those being selected as soon as we can. Our next WBOP Children's meeting is on the 17th February where it would be great to have that information available or sooner if possible.

We are looking forward to the business end of the season as most clubs will hold their own Club Championships as well as the Centre Championships to complete another season of athletics.

Sandra Murray
Chairperson WBOP Children's Committee

Waikato Athletics Development Advisor

Report for Management Meeting to be held on Tuesday 29th January 2019

By Louise Young

- ❖ Contacted all clubs in the Waikato region to introduce and offer assistance.
- ❖ Physically visited Paeroa, Matamata, Morrinsville, Cambridge, Te Aroha, Te Kuiti, Waihi, and Ngatea.
- ❖ Demonstrated how a GSG program could operate alongside sprints for the tiny tots up to 8 year olds at the Paeroa club (had tiny tot co-ordinator from Waihi assist)
- ❖ PD at Te Aroha club on 3 key philosophies and GSG
- ❖ Supported Te Aroha on 4 club nights with tiny tots program. Have given recommendations for equipment and resources to be purchased. Club is applying for grant to purchase gear and equipment to begin GSG on a club night.
- ❖ Liaising with Tokoroa Blades to do a PD for their coaches. Date TBC.
- ❖ PD for helpers/volunteer discussed with Ngatea, Matamata and Morrinsville. Date TBC
- ❖ Delivered portable high jump set and resources to TeKuiti club. Date TBC for PD with volunteers.
- ❖ Liaising with a contact in Whitianga on how to start a club. Supporting with resources and sample programs/schedules and gear lists.
- ❖ Liaising with Sports Co-ordinator at Mercury Bay Area School to do PD for staff. Will likely organise PD for both new club and area school.
- ❖ Organise and help facilitate coaching workshop aimed at coaches of 10-14 year old athletes at Porritt Stadium on Jan 26th.

- ❖ Collate feedback from workshop for future planning.
- ❖ Arrange coaching sessions to be delivered by athletes to clubs – will continue to facilitate for the remainder of the season.
- ❖ Day visit to Colgate Games.