



Athletics Waikato-Bay of Plenty

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**ATHLETICS WAIKATO-BAY of PLENTY Inc ~ MANAGEMENT COMMITTEE MEETING**  
Held at Tauranga Domain on Monday 2nd February 2015

**MINUTES**

**PRESENT:** Bruce Fleming (Chairman), G. McCabe, Ashley Taylor, Douglas Taylor, Malcolm Taylor, Denise Taylor, Tom Powell, Alan McDonald, Murray Green, Margaret Holcroft, Adrian Lysaght, Glenn Sexton, Heather O'Hagan, Brian Evison, Steve Rees-Jones

**APOLOGIES:** Mhyre Oman, Bruce Clarke, Marion Clarke, Dorothy Carr

**MINUTES of PREVIOUS MEETING** were approved

**CORRESPONDENCE**

**Inwards:**

- Athletics New Zealand confirmation of amendments to registrations fees for season 2015-2016
- Results of grant applications for Porritt Stadium upgrade project
- Registrations

**Outwards:**

- Medals for AWBOP mountain running and 3 km Championships
- An update on funding for the Porritt Stadium upgrade was given to the meeting by the administrator. Grants received are \$15,000 Lion Foundation and \$20,000 NZCT. The application to Trillian Trust was declined. An application to Grassroots Trust has been deferred to their next meeting. In addition, Te Awamutu Athletic Club has pledged \$500 with \$500 to come later in the year should funds allow.

## FINANCE

- The tenancy at Sports House is to be renewed for another 12 months with improved terms.
  - **Accounts paid December 2014:**
    - \$1022.22 – Sport BOP (coachforce)
    - \$2300.00 - NZYFS Ltd (Barrie Jennings- Kiwisport)
    - \$460.00 – John Roberts (Sand - Porritt) 1/12/14
    - \$300.00 – Tauranga Millennium Trust (equipment hire)
    - \$70.57 – Alan McDonald (Trailer WOF/Licence)
    - \$57.40 – Jeannette Vedder-Price (Line marker tyres)
    - \$345.00 – NZYFS Ltd (kick start coaching)
    - \$1022.22 – Sport BOP (coachforce)
    - \$2300.00 – NZYFS Ltd (Kiwisport)
  - **Accounts paid January 2015**
    - \$1022.22 – Sport BOP (coachforce)
    - \$2300.00 - NZYFS Ltd (Barrie Jennings – Kiwisport)
    - \$10.00 – WAIBOP Masters (weigh hire)
    - \$82.91 – Bunnings (Paint)
  - **Account approved for payment**
    - \$140.20 – Heather O’Hagan (Educational booklets)

**REPORTS** (see separately): *Road and Cross Country (M. Taylor); Officials (H. O’Hagan); Children (T. Powell)*

## ROAD AND CROSS COUNTRY

- It was clarified that a National road relays hosting bid has been submitted to Athletics New Zealand by Lake City Athletic Club for 2016. The Centre can assist Lake City with the event and can coordinate other Centre clubs to also assist. An update on the event was given to the meeting.

## CHILDREN

- A correction to the submitted report was given, it was clarified that Deigna Khamal received the Nick Willis scholarship offered by Colgate-Palmolive and NZCAA.
- It was reported that around 100 children attended the Tokoroa Ribbon day.

## OFFICIALS

- It was reported that the Porritt Classic officials list is now confirmed.
- Due to low numbers of entries the New Zealand Combined Events will run as one group with an adjusted start time.

- Responses have been received for officials at the Centre Championships, it was noted that there may be some difficulties with gathering officials for the New Zealand Masters Championships.
- An incident where an official was hit with a throwing implement at the Capital Classic was noted. This led to discussions regarding the Centre risk analysis and management plan. Some amendments were suggested at the meeting and the plan is to be circulated after these have been incorporated into the document. Safety briefings at events were also discussed and the procedures around these can be incorporated into the risk plan.

## **TRACK AND FIELD**

- Club versus Centre participation at Championships was noted. There was some debate over whether Centre representation was appropriate in the smaller Championships such as 3,000m or 10,000m. The administrator is to contact ANZ to clarify whether they regard these events as club only. It was stated that athletes need to give the Centre advance notice of their entry.

## **SPORTSFORCE**

- Alan McDonald reported that he has been working with the Porritt Stadium contractors to assist them. The track was opened to clubs two weeks ago, but the public were not allowed access due to dangerous chemicals on site. A track survey has been completed and certification is awaited. It was noted that any records set at the track prior to the certificate being received can still stand with retrospective track certification applied. Some concern over the height of the Discus circle was noted.
- A protocol for appropriate track usage is to be circulated and Hamilton City Council expect 15-16 years of use until resurfacing again.
- It was reported by Alan that he is now entering a busy period of the year with many upcoming events. He had also completed his annual work review.

## **LEVY REVIEW**

- It was confirmed that ANZ has made some changes to their initial proposals. A \$5 fee will now apply to athletes aged 6 and under (instead of \$10) and a \$20 social membership category has been added. There have also been some changes to the NZ Championships entry fee surcharge of \$20, it will now only apply once per year to athletes aged 15 to 19 years and twice per year to those aged 20 and above. These fees were discussed by the meeting.
- It was agreed that a Centre fee of \$5 will apply to the Social membership category from 1<sup>st</sup> April 2015.

## **MATTERS ARISING FROM TRACK AND FIELD COMMITTEE MEETING**

- Entry fees for the year's Centre Track and Field Championship are to remain at their current level with the previously agreed changes to commence in 2016. After consideration, it was felt that it was too late to implement any changes for this year's event.

- The payment of Centre funding to athletes rather than clubs was discussed. Discussions highlighted the advantages and disadvantages of this proposal. The administrator is to consider these and report back to the committee at a later date.
- A coach had expressed concern at the track and field committee meeting about the condition of the Tauranga track causing injuries to athletes. This was discussed and it was noted that no formal written complaint had been received for consideration. It was also noted that the Tauranga Millennium Track Trust has a large job to deal with the track renewal. The renewal planning is under way and views were expressed that they should be supported.
- The booking of accommodation for National Track and Field Championships was discussed. It was felt to be unreasonable to expect the Centre to pay for it upfront with the risk of withdrawals.
- It was confirmed that the NZ 10,000m Championships was also the AWBOP Championships. Medals are to be sent out for Centre athletes (3 competed).
- Clarification was given to the meeting that Centre records can be set in mixed gender events (following ANZ rules).

#### **GENERAL BUSINESS**

- The officials fund to come from the Centre \$5 levy was discussed. The funding priorities were stated to be uniforms and travel cost contributions. The uniforms were being investigated by Heather O'Hagan.

**NEXT MEETING:** Monday 13th April in Cambridge 7:30pm

These minutes are confirmed as a true account by:

**Name .....**      **Signature.....**      **Date.....**

## **REPORTS**

### **ROAD AND CROSS COUNTRY**

#### **ROAD AND CROSS COUNTRY**

Mount Maunganui King & Queen of Mount Maunganui which incorporated the Waikato Bay of Plenty Mountain Race Championships was the only major event in our section over the summer. With entries at 136 for the main event numbers were approximately 32 less than 2013's record entry. 34 completed the Junior event.

Winter dates are being sort currently with some clubs looking to move from traditional dates or days to increase the participation. Clubs setting domestic dates need to realize they are part of the sport and should support each others events. The new membership system is awaited with much participation to see what effect it has on participation. The New Zealand Road Running & Walking Championships returns to Tauranga for a second year in succession with the other main New Zealand Championships being Christchurch both for the Cross Country and Road Relay the latter being the 75<sup>th</sup> Takahe to Akaroa Road Relay.

Initial investigations are being carried out for the New Zealand Road Relay to be held based at Rotorua for 2016 and 2017. The Road Relay is the focus of the larger clubs and often the drawcard of the winter season.

Pam Kenny has initiated discussion with Steve Rees-Jones to transfer her duties to him as Centre Administration Officer. As time goes on those of us administrating the sport find we have local club commitments while we have a very efficient person in Steve Rees- Jones who could no doubt take over some of the duties spread around the centre.

Malcolm Taylor

### **CHILDREN**

#### **Report from the Children's Committee January 2015 Waikato BOP Management Meeting**

##### **Ribbon Days**

No Ribbons Days since our last Report, but Tokoroa will have had their Ribbon Day by the time this report is presented.

On the 7th of February Cambridge are running a Pentathlon Day in place of their Ribbon Day.

##### **Relay Champ**

These were held on 29th November with a good number of clubs attending. Some great results were recorded.

##### **North Island Colgate Games Wellington**

The North Island Colgate Games were held 9th to 11th of January. There was good representation from Waikato-Bay of Plenty clubs.

Colgate-Palmolive and NZCAA offer four Nick Willis Scholarships to 13-14 year olds to help with furthering their athletic careers and one of these was awarded to a Waikato Athlete – Deigna Khamal.

##### **Under 18s Interprovincial Meeting Palmerston North**

A team of 33 14-17 year olds attended the Under 18 Interprovincial in Palmerston North on the Saturday of Auckland Anniversary weekend. Our team was the largest of all the provinces and one of the larger teams Waikato BOP has entered for the last few years. The team did very well with some great performances with

a good number of PBs achieved. We were hosted at the Massey Halls of Residence and the track is a stroll across the rugby fields. The prizegiving was held at the Rugby Institute with the Disco following, this venue is very well positioned and caters for our needs all in one place.

Results for the Waikato-Bay of Plenty were:

**Team placings:** Grade 14-15 team 3rd

Grade 16-17 team 1st

**Relays:**

Grade 14-15 team 1st

Grade 16 17 team 1st= with Counties Manukau

**Individual Placing's:** Grade 14 Girls Montessa Tairakena 1st Deigna Khamal 2nd

Grade 16 Girls Ella Ransley 1st

Grade 16 Boys Christopher Goodwin 1st Blair Pennell 3rd

Grade 17 Girls Servarna Waterman 3rd

### **12 13 Interprovincial Progress**

The LOC is well underway with the planning of the 2015 IP's which are being hosted in Hamilton.

Following the U18 IP's enthusiasm is now high to be runners for this event.

### **The next Children's Committee Meeting.**

This meeting is on the 14th February following the Te Aroha Ribbon day, to be held at their Club rooms.

Tom Powell

Children's Committee Chairperson

## **OFFICIALS**

Officials report for Management Meeting Jan 2015.

At the time of the last Management meeting I had not marked all the exam papers from the "Jumps and Throws" training day on 16<sup>th</sup> Nov. All the C graders passed both papers. The A and B candidates need to do some practical experience work before being awarded the gradings.

Planned for April are some sessions with master's athletes. The problems with throws events at master's competitions has mostly been solved, but there are issues with lack of jumps officials and starts having gradings.

The planning for the officials duties for Porritt Classic and Combined Events is well in hand- thank you to all the local officials who have put their hands up for these 2 competitions.

The request for assistance at the Centre Champs has gone out, and the response has been a bit slow.

An incident that could have been fatal occurred at the Capital Classic and this underlines the issue of safety at events. All officials should regard themselves as safety officers. Remember that throwing implements are weapons of war and can kill. A safety briefing needs to be put in place at ALL our events.

The official's logs have been re-written, and officials are encouraged to complete them if they are planning on advancing through the gradings. If anyone needs copies, please let me know.

I am currently working through the official's gradings on the membership database and will be in contact with some of our officials to confirm/correct gradings as necessary. There are some errors/omissions in the database.

Heather O'Hagan